STATE OF ARKANSAS
Department of Public Safety
Criminal Detention Facilities
Review Committees

COORDINATOR'S OFFICE
1 State Police Plaza Drive
Little Rock, AR 72009
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Facility Name: Dub Brassel Adult Detention Center (Jefferson County)	District: 6

Date of Inspection: December 05, 2025

Mailing Address: 300 West 2nd Ave., Pine Bluff, AR 71601

Physical Address (if different):

Facility Phone Number: 870-541-4620	Facility Fax Number: 870-541-4624
Sheriff/ Chief of Police: Lafayette Woods	Sheriff/ Chief of Police Email Address: Sheriff.lwoods@jeffersoncountyarsheriff.gov
Facility Supervisor: Jimmy Hudson	Facility Supervisor's Email: jhudson@jeffersoncountyarsheriff.gov
County Judge/Mayor: Gerald Robinson	County Judge/Mayor's Email: jeffersoncountylegislativeclerk@outlook.com
County/City Clerk: Shawndra Taggart	County/City Clerk's Email: jeffersoncountylegislativeclerk@outlook.com
Facility Construction Date: 2007	Latest Remodel Date:

Type of Facility:	☐ Book-in Facility ☐ 24-Hour Facility ☐ Holding Cell ☒ Full-Service Facility

☐ Juvenile Status: _____

AVERAGE DAILY POPULATION AND STAFFING INFORMATION

Detainee Population Information	Male	Female	Total
Facility Capacity	264	36	300
Average Daily Population	206	34	240
Today's Population	190	37	227
Facility Staffing Information	Male	Female	Total
Administrator	1	0	1
Detention Officer	29	9	38
Medical Personnel			
Jailer/Dispatch			
Other			Kitchen/Maintenance/Court Staff

INSPECTION CHECKLIST	Status
Health Department Inspection	Current
Fire Department Inspection	Pending
Written Policies	Current
Training Booklet	Current
Menu Approved by Licensed Dietician	Pending
Annual Budget	Pending

Space:

The facility is now rated for 300 inmate beds; however, its actual operational capacity is approximately 240 beds. The 2025 rates with respect to average daily count and population on the day of review are lower when compared to 2024 figures. The current average daily count and the population number on the day of review (2025) are some of the lowest figures recorded in the last four years. The agency is working with area stakeholders to manage and reduce the inmate population. The 2025 inmate peak was the highest number recorded in the past three years. In 2023, at one time, the jail was housing approximately 302 inmates. In 2024, at one time, the jail was housing approximately 294 inmates. In 2025, at one time, the jail was housing approximately 312 inmates. At present, the average daily count figure is within the site's operational capacity. At present, the count on the day of the review was also within the site's operational capacity. Historically, the jail has faced space limitations that affect its ability to house inmates properly. At times, the jail can be overcrowded. At times, the jail does not have sufficient room to fully accommodate the jail population. At times, the jail needs more room for special housing and routine duties. In general terms, at the moment, it appears that the population on a typical day is within the site's operating capacity. Recently, the county team slightly modified operations (removed some jail beds), and the building now has 300 jail beds. The jail team found that 300 beds better reflects the site's operational framework. Recently, staff launched new efforts to reduce inmate population rates. Often, the jail team will transfer inmates to other jails. Several arrestees are processed and released, as opposed to being placed in the jail. The site now has new record-keeping systems that contribute to more efficient processes in terms of case management and population activity. The Review Committee commends the county staff with respect to the positive progress and updates regarding population rates and numbers.

Staffing:

The jail administrator is a certified and commissioned full-time law enforcement officer. Three jail employees are full-time certified law enforcement officers, while two others are (specialized) law enforcement officers. The employee files and applicant packets were current, correct, and in good order. A number of employees have recently secured a range of training hours. At present, several employees are completing the jail standards course. At times, the jail leadership team assists other agencies with training resources and support measures. The agency maintains impressive training records and logs. Staff are working to make minor updates to training records. On a typical day, the jail has five vacant employee positions out of 38 total slots, which is a very positive update when compared to the 2024 rate. The Review Committee commends the agency's new strategies for improving employee recruitment and retention. In the past, staffing levels appeared adequate to meet operational demands (in terms of budgeted positions). In both the past and present, when staffing is low (due to vacancy rate), on-duty employees can struggle with hourly goals and daily duties. Previously, it was found that the site was in need of an additional administrative (support) position. At present, jail leadership is working with county leaders to further evaluate and assess the staffing framework and employee system. At times, the jail will have eight to nine employees on duty, and the jail always has at least three employees on duty. Based on current operations and needs, the leadership team is working on options that will ensure eight employees are on duty at all times. In 2026, the jail team will provide an update regarding staffing. Staff, working with county leadership, are exploring options to increase the number of on-duty personnel. In terms of healthcare, a nurse practitioner visits the site once a week, and there are three nurses on duty at various times. Recently, the jail hired a consultant who created and updated new systems and operating platforms. The consultant primarily focused on court-related data entry efforts, interagency coordination and information sharing, internal record keeping, and new protocols for storing archives. These new systems and operating platforms are a positive update and promote success in a variety of areas, including population management and data management. The Review Committee commends the agency for employing a consultant and for additional staffing-related updates.

Population Counts:

On a routine day, the site will usually house approximately:

208 inmates (pretrial felony status)
15 inmates (county ADC bound)
15 inmates (U.S. Marshal Service)
2 inmates (other status)

Almost all inmates are typically housed on felony charges. On occasion, the jail will briefly house misdemeanor inmates.

See Overview / In Progress / Further Development

The Review Team connected the administration team with a national consultant who can assist with staffing analysis and other evaluations. In a coordinated effort, the Review Team and county staff contacted the state health department and the state mechanical inspector to request general walk-through visits. Staff are working to repair and update some phones and kiosks. Efforts are also underway to increase—and in some cases replace—the number of sleeping mats. Staff are updating the camera system, the cell check process, the fire alarm system, and some door fixtures and settings. Updates are also being made to the policy book, cell fixtures, housing components, and fire map.

Building and General Matters

At present, the jail has fewer inmates and more staff (due in part to lower employee vacancy rates) compared to previous times. Over the last year, the county team has invested approximately $150,000 in site updates, upgrades, and maintenance. The jail kitchen was clean. The site is equipped with AEDs, SCBAs, rules postings, rights postings, and other required items. The Review Committee appreciates the professional staff for the updates and for their service to the community.

MINIMUM MANDATORY REQUIREMENTS

III. ADMINISTRATION:	In Compliance	Out of Compliance	See Overview
3-1003: Written Policy	☒	☐	☐
3-1004: Budget	☒	☐	☐

IV. PERSONNEL:	In Compliance	Out of Compliance	See Overview
4-1002 A-B-C-D: Personnel File with required records	☒	☐	☐
4-1002 E-F-G: Have all jailers completed Jail Standards Course in the prescribed time frame?	☒	☐	☐
4-1002 H: Does the facility have sufficient personnel? If not, has the administrator requested such in writing?	☒	☐	☐

V. RULES OF CONDUCT FOR PERSONNEL:

	In Compliance	Out of Compliance	See Overview
5-1001-1002: Does facility policy and procedures manual provide for requirements listed in these sections?	☒	☐	☐

VI. RECORD SYSTEM:	In Compliance	Out of Compliance	See Overview
6-1002: Are proper papers for commitment being maintained?	☒	☐	☐
6-1003: Is a proper jail log or detention record being kept?	☒	☐	☐
6-1004: Is confinement information being gathered for each detainee?	☒	☐	☐
6-1005: Is the detainee's personal property being handled properly?	☒	☐	☐
6-1006: Are proper medical records kept relating to the condition of detainee at intake?	☒	☐	☐
6-1007: Does the facility have a written policy on strip searches?	☒	☐	☐
6-1008: Does the facility provide detainees opportunity to arrange bond after intake?	☒	☐	☐
6-1009: Is a copy of the jail rules provided to the detainee?	☒	☐	☐
6-1010: Does the facility have a written policy on prenatal protocols and female services?	☒	☐	☐
6-1011: Are disciplinary actions recorded in writing?	☒	☐	☐
6-1012: Is there a written record of unusual occurrences?	☒	☐	☐
6-1013: Does the facility have a written policy on record retention?	☒	☐	☐

VII. RIGHTS OF THE ACCUSED IN CUSTODY:	In Compliance	Out of Compliance	See Overview
7–1001: Are detainee rights and rules posted and is a copy furnished them?	☒	☐	☐
7–1002: Do detainee rights contain provisions A through G?	☒	☐	☐
7–1003: Does written policy for disciplinary actions provide for requirements A through D?	☒	☐	☐

VIII. DETAINEE CLASSIFICATION:	In Compliance	Out of Compliance	See Overview
8–1001: Does the Facility provide complete separation of females from the area where males are confined?	☒	☐	☐
8–1001: If applicable, are juveniles housed in accordance with state and federal laws?	☒	☐	☐
8–1001: Are inmates separated by class?	☒	☐	☐
8–1002: Are work release and trustee-status inmates separated from other detainees?	☒	☐	☐

IX. SECURITY:	In Compliance	Out of Compliance	See Overview
9–1001: Does the Facility have sufficient personnel on duty at all times?	☒	☐	☐
9–1001: Are proper cell checks being made and recorded?	☒	☐	☐
9–1001: Does the facility have both male and female personnel on duty during times of both male and female confinement?	☒	☐	☐
9–1002: Does the policy manual have a search procedure for control of contraband?	☒	☐	☐
9–1002: Does the policy manual have a procedure for emergency situations in case of fire, escapes, riots, smoke situations, inmate disturbances and assaults, and other critical issues?	☒	☐	☐
9–1002: Are officers' weapons removed before entering secure areas?	☒	☐	☐
9–1002: Does the Facility have a policy for key control?	☒	☐	☐
9–1002: Does the Facility have a written policy addressing security measures for work release and work detail detainees?	☒	☐	☐

X. MEDICAL, DENTAL, AND MENTAL HEALTH CARE:	In Compliance	Out of Compliance	See Overview
10–1001: The Chief Executive shall establish a written policy for making all medical, dental, and mental health services for available detainees. The policy shall include the designation of a Health Authority.	☒	☐	☐

	In Compliance	Out of Compliance	See Overview
10–1002: If medical care is provided at the facility, is adequate space provided?	☒	☐	☐
10–1003: Does the facility have an emergency and sick-call procedure?	☒	☐	☐
10–1004: Are there written records of a detainee's medical and dental complaints, prescriptions, and treatments?	☒	☐	☐
10–1004: Do the written medical records contain place, date, time, and nature of health services?	☒	☐	☐
10–1005: Are records kept of medicine prescribed and administered?	☒	☐	☐
10–1005: Is medicine kept in a secure area?	☒	☐	☐
10-1006: Does the facility have an emergency notification policy?	☒	☐	☐
10–1009: Does the facility have a first aid kit and an automatic external defibrillator (AED) available in a secure and accessible location?	☒	☐	☐
10-1011: Does the facility have a written policy providing for the appropriate use of restraints	☒	☐	☐
10-1011: Does the facility have a written policy regarding the use of restraints on pregnant detainees?	☒	☐	☐
10-1012: Does the facility have an established detoxification procedure?	☒	☐	☐
10-1015: Does the facility have a written policy concerning procedures during a public health emergency?	☒	☐	☐

XI. MAIL, COMMUNICATIONS AND VISITING:

	In Compliance	Out of Compliance	See Overview
11–1001: Is a visitor's log maintained?	☒	☐	☐
11–1003: Established rules for visitation?	☒	☐	☐
11–1004-1006: Is there a written policy for incoming and outgoing correspondence and privileged correspondence?	☒	☐	☐
11–1007: Is there a written policy for the use of communication devices?	☒	☐	☐

XII. FOOD SERVICE:

	In Compliance	Out of Compliance	See Overview
12–1001-12-1004: Are meals being served as required?	☒	☐	☐
12–1001: Are menus approved by a dietician?	☒	☐	☐
12–1002: Does the facility maintain required food service records?	☒	☐	☐

	In Compliance	Out of Compliance	See Overview
12–1003: Has the kitchen been inspected by the Health Department?	☒	☐	☐
12-1004: Does the facility have a written policy regarding special and guidance related to delays in food service?	☒	☐	☐
12–1005: Is garbage removed from the cells immediately after eating?	☒	☐	☐

XIII. DETAINEE WORK RULES:

	In Compliance	Out of Compliance	See Overview
13-1001: Does the facility have a written policy for detainee work rules, assignments, and programs?	☒	☐	☐

XIV. SAFETY:

	In Compliance	Out of Compliance	See Overview
14–1002: Has the Facility been inspected by the local fire department in the past year?	☒	☐	☐
14–1003: Does the Facility have a written fire plan?	☒	☐	☐
14–1004: Does the Facility have a written emergency plan established and acknowledged by staff in writing?	☒	☐	☐
14–1005: Are exits clearly and permanently marked?	☒	☐	☐
14–1006: Are cleaning fluids, flammable, toxic, and caustic materials stored properly?	☒	☐	☐
14-1007: Does the facility have safety equipment and rules for detainee use of tools?	☒	☐	☐
14–1008: Does the facility have up-to-date firefighting equipment maintained in a secure and accessible location?	☒	☐	☐
14-1009: Are personnel safety trainings documented in writing?	☒	☐	☐

XV. DETAINEE SERVICES AND PROGRAMS:

	In Compliance	Out of Compliance	See Overview
15–1002: Does the facility have a written policy on programs and services?	☒	☐	☐
15–1003: Is exercise made available to all detainees daily?	☒	☐	☐
15–1005: Does the facility have a written policy for commissary operations, if applicable?	☒	☐	☐

XVI. EXISTING FACILITIES:

	In Compliance	Out of Compliance	See Overview
16–1004: Is lighting adequate?	☒	☐	☐
16–1004: Does the facility adequately maintain environmental systems?	☒	☐	☐
16–1004: Is an automatic cut-in generator for emergency lighting and equipment provided?	☒	☐	☐

16–1005: Does the facility have smoke and fire alarms in accordance with state fire code?	☒	☐	☐
16–1006: Does the facility have housing or alternative facilities for disabled detainees?	☒	☐	☐
16–1007: Are there clear and illuminated emergency exits from each housing area?	☒	☐	☐
16–1008: Is there an adequate booking, intake, and release area with the required components in a secured perimeter?	☒	☐	☐
16–1009: Is there a designated alcohol unit?	☒	☐	☐
16–1010: Do the cells meet general housing requirements?	☒	☐	☐
16–1011-1012: Are cells in compliance with size and space requirements?	☒	☐	☐
16–1013: Is there an observation cell for special housing areas?	☒	☐	☐
16–1014: Do activity room(s) meet requirements?	☒	☐	☐
16–1015: Does the facility have required space to issue and store linens?	☒	☐	☐
16–1016: Does the facility have required exercise spaces, and inclement weather policy for outdoor areas?	☒	☐	☐
16–1017: Does the facility have a secured and controlled area for storage of security equipment?	☒	☐	☐
16–1018: Does the facility have a designated space for administrative and staff functions?	☒	☐	☐
16–1019: Does the facility have a designated space for food preparation and handling?	☒	☐	☐
16–1020: Does the facility have a designated space for in-person visitation and consultation?	☒	☐	☐

_____2025_____
Inspection Date

Signature: /S/ Dr. Mitchell   Signature: /S/ K. Casey
Committee Member   **Committee Member**

Signature: /S/ B. Walker   Signature: _____
Committee Member   **Committee Staff**

Signature: /S/ Rev. Banks   Signature: _____
Committee Member   **Criminal Detention Facilities Review Coordinator**

Signature: /S/ D. Caldwell
Chairperson